



(Re-Accredited by NAAC with 'A+' Grade)

No.020/PG/Exams/2017

Date : 20.10.2017

NOTIFICATION

1. It is hereby notified for information of all the **REGULAR CANDIDATES** of **M.A./ M.Com./ M.Sc./ M.S.W./ M.Com.(IS) / B.LIB.I.SC./ M.LIB.I.SC./ MJ & MC/ M.SC. (Audiology Speech Language Pathology) (CBCS)** of all the Campus, Constituent, Affiliated and O.U. P.G. District Colleges that the **I & III Semester (Regular) and M.Sc. Chemistry (5 Yrs Integrated Course) offered at Nizam College that the I, III, V, VII & IX Semester (Regular)** Examinations are scheduled in the month of **December, 2017**. The detailed Time-Table will be notified in due course.
2. **Candidates should not apply for any of their backlog paper(s) or for paper-wise Improvement in the above examinations.**
3. The payment of examination fee and submission of examination application forms is as follows :-

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
<u>For Students</u> Payment of Examination fee and submission of Examination application forms at their respective colleges	10.11.2017	17.11.2017
<u>For Colleges</u> 1. Remittance of consolidated Examination fee to the Registrar Osmania University Exam Fee Fund A/c No. 52198262033.	14.11.2017	18.11.2017
2. Submission of E.A.F. Online	14.11.2017	18.11.2017
3. Submission of Hard copy of EAF	21.11.2017	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

The college login will be closed on the last date i.e. 21.11.2017 at 5.00 p.m..

- i) The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- ii) The Principals are requested to forward EAF along with **Annexure-I** otherwise EAF will not be accepted.
- iii) Principals are requested not to forward/submit the EAF of **Not Eligible Candidates**. The results of Not Eligible candidates **will be cancelled at any stage**, if they write the examination.

P.T.O.

iv) THE P.G. REGULAR I & II CONSOLIDATED INTERNAL ASSESSMENT, PRACTICAL AND SEMINAR MARKS OF CAMPUS, CONSTITUENT AND AFFILIATED COLLEGES WILL BE ACCEPTED THROUGH ONLINE. SO ALL THE PRINCIPALS ARE REQUESTED TO SUBMIT THROUGH ONLINE ONLY ALONGWITH ONE HARD COPY.

4. DETAILS OF EXAMINATION FEE :-

- | | | |
|--|---|-----------------------|
| A) i) M. Sc. Bio-Technology, Forensic Science, Environmental Science, Analytical Chem., Phar. Chem., Nutrition & Diet., Electronics., Computer Science & Geo-informatics | } | Rs.1610 + 60 = 1670/- |
| ii) M. Com.(IS) | | |
| iii) M.Sc. Chemistry (5 Yrs Integrated course) | | |
| B) i) All other M. Sc. Courses excluding those Mentioned above under item A.i. | } | Rs.750 + 60 = 810/- |
| ii) M. Com./M.A./MSW Courses. | | |
| iii) B.LIB.I.SC./M.LIB.I.SC./MJ & MC | | |
| C) M.Sc. (Audiology Speech Lang. Pathology) | } | Rs.4390 + 60 = 4450/- |

D) FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.

5. IN ADDITION TO THE ABOVE EXAMINATION FEE, EACH CANDIDATE APPEARING I-SEMESTER EXAMINATION FOR THE FIRST TIME IS REQUIRED TO PAY RS.600/- EXAMINATION PROCESSING FEE (ONCE IN A COURSE TIME).

6. The Blind, Physically Disabled, Deaf & Dumb students (who have 40% of minimum Disability) need not to pay Examination Fee as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008 and also processing fee. A Xerox Copy of Medical Certificate must be attached to the EAF.

7. a) ALL THE REGULAR CANDIDATES OF I & III-SEMESTER SHOULD SUBMIT THEIR EXAMINATION FORMS THROUGH ONLINE ONLY.

b) The College will be held responsible for any mistake committed while filling the candidate name, father name, mother name and paper title (Theory & Practical) through ONLINE. IN CASE OF ANY MISTAKE RS.1000/- will be levied as FINE for rectification of each error.

8. Fresh candidates appearing for I-Semester shall enclose Xerox copies of their qualifying Degree Certificates (i.e. provisional & Convocation certificates) duly attested by the Principal of College concerned. The other University candidates should enclose their Original Migration Certificate together with a fee of Rs.250/- in addition to the examination fee.

9. Further, the Principals are requested to submit **COMPULSORY** the following documents, other wise their forms will not be accepted.
- 1) The detailed **fee statement** signed by the college Principal.
 - 2) Proforma of **Paper wise strength** particulars signed by the Principal.
 - 3) The list of admitted I-Semester candidates for the year **2017-2018** signed by the Director, P.G. Admission, O.U.
 - 4) No Dues Certificate and Affiliation extension order for the year **2017-2018** with sanctioned strength issued by the Academic Branch, O.U.
 - 5) The clearance certificate from the Director, Directorate of Academic Audit, O.U.
 - 6) The Clearance certificate from Nodal Officer, Statistical Cell, O.U.
10. The Principals are requested to remit the Examination fee in any branch of **State Bank of India** in favour of the Registrar, Examination Fee fund, O.U. **A/C No.52198262033** and **obtain a receipt from the Bank and submit the same to the Examination Branch along with EAF.**
11. IN CASE THE COLLEGE IS MAINTAINING ITS ACCOUNT OTHER THAN **STATE BANK OF INDIA**, IS REQUIRED TO **TRANSFER THE FEE AMOUNT THROUGH RTGS** FOR CREDIT INTO REGISTRAR, EXAMINATION FEE FUND, O.U. **A/C NO 52198262033 (SBI, O.U BRANCH, IFSCODE "SBIN0020071")**.
12. All the **EAF and Annexure-I** should reach the Examination Branch, O.U. on or before **21.11.2017**. A Penal fee of **Rs.1000/-** will be collected per day after due date.
13. THIS NOTIFICATION IS AVAILABLE ON O.U. WEBSITE **www.osmania.ac.in** .

Note :- The EAF will not be accepted unless the college submits clearance certificate from the superintendent (stores) of the Examination Branch with regard to the account of 32 page booklet stationery.

Sd/-
A C O E (PG)

Sd/-
CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal _____
2. The Head, Dept. of _____
3. The Director, University Press, O.U.
4. The Director, Directorate of Academic Audit, O.U.
5. The Addl. Controller of Examinations (Confidential), O.U.
6. The Dy. Registrar (Academic), O.U.
7. The Secretary to the Vice-chancellor, O.U.
8. The P.A. to the Registrar, O.U.
9. The P.A. to the O.S.D., O.U.
10. The Public Relations Officer, O.U.
11. The Addl. Controller of Examinations (EDP Section), Exam. Branch , O.U.
12. The Superintendent (Stores Section), Exam Branch, O.U.

ANNEXURE –I

(TO BE FILLED IN CAPITAL LETTERS ONLY)

Course : _____

Subject : _____

Semester : _____

Roll No. _____

Name : _____
(As per UG certificate)

Month & Year : _____

Mother's Name : _____

Father's Name : _____
(As per UG certificate)

Sl. No.	Paper Code	Paper Title
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note : All entries made in the Annexure-I, Name, Mother's Name, Father's Name and Paper Titles are carefully verified by me. If any mistake is found the candidate will be personally responsible and liable for penalty Rs.1000/- for correction.

Signature of the student

VERIFIED AND FOUND CORRECT AS PER UG ORIGINAL CERTIFICATE

Signature of the
Head of the Dept. with seal

Signature of the
Principal with seal

PROFORMA

PAPERWISE STRENGTH PARTICULARS

Name of the College _____

College Code _____

Subject _____

Subj_Code _____

Semester _____

Month & Year _____

S.No.	Paper	Title of the Paper	Total Number of Candidates Appearing
	Theory		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		
5	Paper - V		
	Practical		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		

Signature of Principal